MSFCCA Application for Certificate of Volunteerism

Requirements: The Maryland Child Care Credential requires Professional Units for each level of the Credential. These units can be earned by volunteering in various capacities. MSFCCA, has decided that after completing a minimum of twelve+ volunteer hours for **approved* work on any one committee during the calendar year, you can receive a MSFCCA Certificate of Volunteerism. The term **approved work* means work the committee chair has asked you to do for MSFCCA's committee(s). Be sure to discuss the approved *method* with the Committee Chairperson.

Instructions: Include all information for documentation. List type of volunteering (ie: pick up, set up, etc...). Include each business/association's address/phone number/contact person separately. The form must be thoroughly completed and received by the ________________**(NAME)** Committee Chair by ___________________**(DATE)**. Review/approval will be done by majority vote of all Committee members present at the meeting on the above date. It is recommended that you be present to answer any questions the committee may have while reviewing your request for a Certificate of Volunteerism. Be sure to keep a copy of the completed form submitted, for your records. Upon committee approval, the committee chair will sign the form and issue your certificate.

Member Name: ____ County: __________________

Address: ____

Telephone: __________________________ Email: ____

Date form submitted: ________________Committee: ________________________ # of volunteer hours__________

DATE	DETAILS OF VOLUNTEER ACTIVITY	MILEAGE	AMOUNT OF TIME